



## EXHIBITOR FORM

**B2B exhibition on 15-16-17 July 2022**  
(Loose Diamonds, Natural, Lab Grown, Jewellery, Machinery)  
Venue:-Avadh Utopia-Opp.Airport, Off Dumas Road, Surat-394550  
**SPACE BOOKING FORM**

### Stall Charge

Stall Size Front x width	Stall	GST 18%	Total Stall Charge
Normal Booth 3x3(Meter)	1,00,000	18,000	1,18,000
Premium Booth 3x3(Meter)	1,25,000	22,500	1,47,500

GST Applicable as 18% of Total

NAME ON FASCIA (In Block Letters): \_\_\_\_\_

We are enclosing herewith a Demand Draft / Cheque No. \_\_\_\_\_ Dated \_\_\_\_\_ of  
Bank \_\_\_\_\_ for Rs. \_\_\_\_\_ Drawn in Favour of

'SURAT DIAMOND ASSOCIATION-1', payable at Surat being the payment towards participation charges.

(\*PAN NO.: AABTS3184N)(\*GST NO.:24AABTS3184N1Z4)

### DECLARATION

Contact Person Name: \_\_\_\_\_ Contact No.: \_\_\_\_\_

Designation in Organization: \_\_\_\_\_

Company Name as per the PAN Card: \_\_\_\_\_

Company Address: \_\_\_\_\_  
\_\_\_\_\_

Tel.: \_\_\_\_\_ Email: \_\_\_\_\_

Company PAN No.: \_\_\_\_\_ GST No.: \_\_\_\_\_

Name & Designation of the Authorized Person: \_\_\_\_\_

Mobile No.: \_\_\_\_\_ Signature of Authorized Person: \_\_\_\_\_

PRODUCT/SERVICE PROFILE FOR EXHIBITOR'S CATALOGUE(50 WORDS) \_\_\_\_\_

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## TERMS & CONDITIONS

For the purpose of participation in the exhibition, the participant shall submit the application completely filled with all the details along with relevant participation charges.

1. The organiser reserves all rights to accept or refuse any application of any applicant to participate in the exhibition. The organiser shall further have the right to decide which items/exhibits may or may not be displayed by any exhibitor. All decisions of the organiser to such effect shall be final and binding on the exhibitor. No reason for any such decision shall be given and no claim or objection from any exhibitor in relation thereto shall be entertained.
  - a. All applicants shall be liable to pay participation charges at the time of submitting the application.  
100% along with application: At the time of Stall Booking.
  - b. Constructed-up indoor space: The organiser will provide Constructed-up modular stalls for exhibitors, Each stall will have basic furniture(includes one display counter, 2 chairs, 3 spot lights, One waste paper basket, fascia with company/brand name, carpeting), general security and conservancy.
  - c. The organiser reserves the right to reallocate space, change the layout, add or delete corridors as shown in the printed space plant which may affect the orientation of some exhibitors. The organiser's decision will be final in such matters.
2. **CANCELLATION OF THE EXHIBITION:**
  - a. If exhibition gets cancelled due to unavoidable circumstances or by local administration. Exhibition will be held on the new date, so booth booking amount will not be refunded in any case.
  - b. The organiser also reserves all rights to cancel any one or more days of the exhibition without assigning any reasons for such cancellation, In such event, the organiser shall not make any refund of any amount or payment of any kind whatsoever to any of the exhibitors.
  - c. In the event of an exhibitor cancelling or reducing his space reserved, the organiser will be entitled to deduct such cancellation charges from the participation charges to be refunded, as per the following scale:
    - If cancelled at any time by exhibitor, the exhibitor shall not be entitled to any refund and the entire participation charges shall be forfeited.

### **3 .STALL ALLOCATION & USE:**

- a. The organiser reserves all powers and rights to allocate stall(s) in any manner deemed fit and all decisions to such effect shall final. Booth location will be decided on lucky draw basis.
- b. The organiser is entitled to, in its absolute discretion, change, withdraw or otherwise deal with stall(s) allocated to an exhibitor or change the dates and/or venue of the exhibition, even through the same has been confirmed, and in such circumstances, the terms and conditions as laid down herein shall continue to bind the organiser and the exhibitors. The organiser shall inform the exhibitor of any such changes in advance as early as possible.
- c. The organiser reserves the power to close any machine or device and remove it at any time before or during the exhibition, if in the opinion of the organiser, such machine or device dangerous, or is not in accordance with any regulation provided hereinafter or, if the exhibitor or his representative fails to observe and comply with any of these regulations.
- d. The organiser may remove any such exhibitor or his representatives misbehaving at the exhibition centre with reasonable force, if necessary at the expense of the exhibitor, without the organiser being liable for any loss or damage which may be occasioned by or though such removal; and any sums of money which may have been paid by the exhibitor towards participation charges shall not be refunded.

### **4. STALLS & EXHIBITS:**

- a. Built-in stalls are of designated size and designs, including the fascia board with the exhibitor's name, which is registered with the organiser. No alterations or additions will be permitted to the standard fascia and lettering by the exhibitor.
- b. before an exhibitor decorates his stall, he must closely observe the following rules and liaise with the organiser's official contractor before the commencement of the works:
  - CCTV Camera can be installed by the Exhibitor at extra cost.
  - No posters, wallpaper, paint, drill, nails or screws may be applied to or used on the existing panel.
  - All standards stalls are framed with high quality aluminum and the exhibitor must not screw, drill or nail on any of these frames. The exhibitor shall be liable for all loses damages and charges resulting from such a breach.
  - The exhibitor may apply single or double sided tapes on the existing panel.
  - No glue, scotch tape, self adhesive paper, screws, nails, spikes, pins or paint should be used on floors, walls, pillars or any part of the exhibition stall as well as hall.
  - All containers, packing items and any other articles not for display must be removed from the exhibition hall before the day of opening.
  - No pressurized containers may be used in the exhibitions hall without the prior approval of the organiser.
  - Electricity consumption of each exhibitor will be measured by the authorized person of the organiser and all exhibitors are liable to pay whatsoever the excess consumption.

### **5. OPERATION OF STALL:**

- a. No stall shall be left unattended at any time during the opening hours of the exhibition. The exhibitor's staff must be present at the respective stall at least 30 minutes before the opening hour and leave the exhibition hall not later than 30 minutes after the closing hours. The exhibitor shall be responsible for the good conduct of all his staff, agents or representatives.

- b. No business activity shall be conducted by the exhibitor and/or his staff outside the allocated stall area. No advertisement or canvassing for business may take place anywhere else in the exhibition hall and in the registration area.
- c. No activity which, in the opinion of the organiser amount to a nuisance or annoyance to the public or other exhibitors shall be caused by the exhibitor within the vicinity of the exhibition. In particular, audio-visual display equipment must be so positioned, and the sound level so adjusted so as not to annoy other exhibitors as well as visitors. The organiser reserves the right to disconnect or discontinue any audio-visual presentation or other such equipment, which is in their opinion, detrimental or offensive to others.
- d. The exhibitor must submit all material particulars of all exhibits including weights and dimensions to the organiser for their approval.
- e. If a working exhibit is displayed, precautions must be taken for the protection of the public and legible sign of "DO NOT TOUCH" must be placed on any moving exhibits to warn the public. The exhibitor intending to demonstrate working equipment in his stall must provide the organiser in writing with full details of the working machinery concerned.
- f. All precautions should be taken by the exhibitor against fire and provisions for the extinguishment of fire to the satisfaction of the organiser must be made.
- g. Repairs if any for alteration by removal or addition of materials during the exhibition must only be carried out when the exhibition hall is closed, with the consent of the organiser.
- h. No exhibit is allowed to be taken into the stall once the exhibition has been officially opened unless special permission is given by the organiser.
- i. No exhibits may be removed from the stall before the closing of the exhibition except for overnight storage in the safe area with intimation to the organiser.

#### **6. ELECTRICAL WORK:**

- a. All additional electrical works shall be carried out by the official contractor appointed by the organiser and all charges thereof shall be paid by the exhibition.
- b. Electrical supply is for single phase, 210-230volt and electric current of higher voltage in 3 phases will be supplied only subject to prior permission and arrangement with the organiser.
- c. Electricity will be supplied only through the organiser or electrical contractor's appointment by the organiser. No multi-plug is allowed to be used by any exhibitor.

#### **7. INSURANCE, INDEMNITY BY THE EXHIBITOR AND THE ORGANISER EXCLUSION OF LIABILITY:**

- a. The exhibitor must have, at all times valid and adequate insurance cover against theft, fire, public liability damage to property, personal injury, third party losses, accidents, natural calamities, acts of God and such other risks normally insured against by the exhibitors and/or as the organiser may require, in connection with inter alia, the exhibitor's property and its activities during the exhibition (including the move in and moving out periods.)

- b. The exhibitor's property is brought to, display and stored at, and removed from the exhibition centre at the exhibitor's own risk and the exhibitor is responsible for the safety of his property and personnel at all times.
- c. The exhibitor agrees to indemnify the organiser on demand, against all and any actions, claims, demands, losses (including consequential losses) proceedings, damages, liabilities, costs and expenses incurred or made.
8. The organizers has the right to change, modify alter any of the rules mentioned above in the overall interest of the exhibition.
9. In the event of any dispute, the decision of the organizers shall be final and binding.
10. Any dispute between the organizers and exhibitors is subject to the jurisdiction of Surat only.

We have read carefully at the rules and regulations of B2B Loose Diamond Exhibition and hereby explicitly agree to comply with all the regulations contained therein. We further agree to comply with such other regulations as may be modified by the organiser from time to time in the overall interest of the Exhibition.

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**Authorised Signatory with Stamp**

**List of documents enclosed:(Please Tick)**

- GST Certificate
- Udyog Aadhaar
- DIC Registration/IEC Certificate
- Pan card copy of Proprietor/ Partnership Firm and Any Active Partner
- Aadhar card copy of Proprietor/Any Active Partner
- 2 Passport Size Photos of Proprietor/ Any Active Partner
- Visiting Card